

AMENDED
Dodge County, State of Wisconsin
Information Technology
Wednesday, April 16, 2014

Minutes of the Wednesday, April 16, 2014 Information Technology meeting held in the Dodge County Administration Building, in Room 1A, 1st floor in the Dodge County Administration Building, 127 E. Oak Street, Juneau, WI at 6:00 pm.

Members Present: Duchac, Maly, Bobholz, Houchin

Members Excused: Schwartz

Also Present: Ruth M. Otto, Director of Information Technology, Jim Mielke, County Administrator, Julie Kolp, Director of Finance.

Meeting called to order at 6:00 PM by Chair Duchac

Committee Chair Duchac acknowledges that sufficient members of the Information Technology Committee are present and therefore there is quorum at start of meeting.

Committee Chair Duchac confirms compliance with open meetings law following brief posting report by IT Manager.

Motion by Bobholz, seconded by Maly, to approve Information Technology Committee agenda as presented and to grant permission for IT Committee Chair to deviate from agenda as needed. Motion carried.

No Public Comments.

No Committee Member reports.

Motion by Houchin, seconded by Maly, to approve minutes from Wednesday, March 12, 2014 of the Information Technology Committee meeting. Motion carried.

An update of the Kronos project was shared by Ruth Otto. The Kronos Team kick off went well and with high spirits. A full marketing plan was shared with the team and all were happy to see the new tag line "It's your Time because you earned it" and the emphasis on the positives the project brings to the employees of Dodge County. A workshop is scheduled where the core team will meet with Kronos to assemble the details of the system so configuration can begin. The next consideration for the team will be the choices for time capturing. Those decisions are asked to be submitted by May 12th.

A draft of a Memorandum of Agreement between Dodge County and the police agencies of the County was discussed. This agreement provides specifics on responsibilities for systems which support the New World system to ensure all parties are aware who handles what when it comes to issues or support concerns. The committee felt the document was sound.

Under the IT Director's report the following were summarized and reviewed:

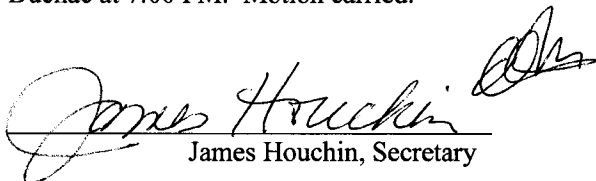
- The department hired Dawn Lokken to take the position of Technical Services Lead. Dawn comes with 20 years of experience. Jim Mielke made the point that Dawn was hired at the first step of her position but still started with a significant raise from where she was.
- Update provided on New World. The main item discussed is the wait for the testing database rebuild to provide a more accurate testing environment when the next update is released.
- Dragon Naturally Speak project is starting the week of April 28th. The first pilot group is a group of 12 in Clinical Services. Future groups will be scheduled in late May / early June.
- Treasury/Land Information systems RFP was published. Responses are due May 5th.
- The Network Core has been evaluated and it is determined that the problem is related to the Fail over Manager. The changes will be made as recommended and a future test will be scheduled.
- The Xmedius Fax Server has begun to be deployed department by department. All seems to be going well.
- SCCM has been deployed to handle the endpoint protection, patches and updates. In the next month SCCM will be set up to handle multicasting imaging.
- A few security changes were made this month to position IT staff in a more proper security role as well as update important password procedures.

Consideration of the following IT Action Items:

- EMC SAN purchase for \$35,000 as budgeted. Motion by Houchin, seconded by Maly. Motion approved.
- License renewal and support for Vista Point as budgeted for \$1,681.80. Motion by Maly, seconded by Houchin. Motion approved.
- Hardware/software maintenance for iSeries as budgeted for \$6,963.66. Motion by Bobholz, seconded by Houchin. Motion approved.
- Hardware/software purchase for Dragon Naturally Speak project budgeted for \$13,927. Motion by Maly, seconded by Bobholz. Motion approved.

Suggested next committee meeting date: Wednesday, May 14, 2014 at 6:00 PM in Room 1A, 1st floor in the Dodge County Administration Building, 127 E. Oak St. Juneau, Wisconsin.

Motion made by Maly, seconded by Houchin to adjourn the meeting. Meeting adjourned by Chair Jeff Duchac at 7:00 PM. Motion carried.


James Houchin, Secretary

7.7.14
Date